

# MINUTE BOOK

Shipra

MINUTES OF THE 04/2009-10 MEETING OF THE BOARD OF DIRECTORS OF ENVIROTECH SYSTEMS PRIVATE LIMITED HELD AT B-1180, G.D. COLONY, MAYUR VIHAR PHASE-III, DELHI-110096 ON FRIDAY, 11<sup>TH</sup> DECEMBER 2009 AT 11.00 A.M.

## DIRECTORS PRESENT

Mr. Manoj Kumar Gupta                      Director  
Mrs. Sindhu Gupta                              Director

### 1. CHAIRPERSON

Mr. Manoj Kumar Gupta presided as Chairperson of the Meeting.  
Mr. Manoj Kumar Gupta thanked the Directors present and took the chair.

### 2. LEAVE OF ABSENCE:

No Leave of absence was taken note of.

### 3. QUORUM:

The business before the meeting was taken up after having established that the requisite quorum was present.

### 4. MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting of the members held on September 02<sup>nd</sup>, 2009 were confirmed and signed by the Chairman.

### 5. BUSINESS OPERATIONS UPDATE

Directors present discussed the business operations in detailed. The Chairperson expressed his satisfaction on the present working of the company.

### 6. ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR:

There being no other matter to be transacted, the meeting terminated with a vote of thanks to the Chair.

Place: Delhi

Date: 01/03/2010

CHAIRMAN

CHAIRMAN'S  
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