

MINUTE BOOK



MINUTES OF THE 11/2011-12 MEETING OF THE BOARD OF DIRECTORS OF ENVIROTECH SYSTEMS PRIVATE LIMITED HELD AT REGISTERED OFFICE AT A-29, BLOCK -A, SHAYAM VIHAR, PHASE-1, NEW DELHI-110043 ON SATURDAY, 31ST MARCH 2012 AT 11.00 A.M.

DIRECTORS PRESENT

Mr. Manoj Kumar Gupta Director
Mrs. Sindhu Gupta Director

CHAIRPERSON:

Mr. Manoj Kumar Gupta presided as Chairperson of the Meeting. He thanked the other Directors present and took the chair.

LEAVE OF ABSENCE:

All the directors were present, hence no Leave of absence was sought.

1. QUORUM:

The business before the meeting was taken up after having established that the requisite quorum was present.

2. MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting of the members held on February 20th, 2012 were confirmed and signed by the Chairman.

3. ALLOTMENT OF SHARES:

Chairman informed that Company be and is hereby accorded for allotment of 400100 (Four Laes One Hundred) Equity Shares of Rs. 10/- (Rupees Ten) each of the Company at par, distinctively numbered from 99901 to 500000 (both inclusive), to Sh. Manoj Kumar Gupta and Smt. Sindhu Gupta from whom the Company has received share application money aggregating to Rs. 4001000/- (Rupees Forty Lakh One thousand only).

RESOLVED THAT Pursuant to section 75(1) of the Companies Act, 1956 and other provisions, applicable, if any, of the Companies Act, 1956 including any statutory enactment, modification etc. thereto, the consent of the Board of Directors of the Company be and is hereby accorded for an allotment of 400100 (Four Laes One Hundred) Equity Shares of Rs. 10/- (Rupees Ten) each of the Company at par as follow:

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S.No.	Date of Allotment	Name & Address of Allottee	No. of Shares Alloted	Distinctive Number
1	31.03.2012	Sh. Manoj Kumar Gupta C-7, Kendriya Vihar. Sector-51, Noida. U.P.-201301	310000	99901-409900
2	31.03.2012	Smt. Sindhu Gupta C-7, Kendriya Vihar. Sector-51, Noida. U.P.-201301	90100	409901-500000
		Total	400100	

RESOLVED FURTHER THAT the said Equity Shares shall rank pari-passu with existing Equity Shares in all respects.

RESOLVED FURTHER THAT any of the Director of the Company be and is hereby authorized to file Return on Allotment of aforesaid shares in E-Form No. 2 or such other applicable form from time to time with the Registrar of Companies / Ministry of Corporate Affairs by affixing Digital Signature thereto.

RESOLVED FURTHER THAT the Share Certificate for the shares allotted as aforesaid be issued to abovementioned allottee under the signatures of any two Directors of the Company and the Common Seal of the company be affixed on the share certificate as per the Articles of Association of the Company.

RESOLVED FURTHER THAT necessary entries in respect of issue and allotment of aforesaid shares be made in the Register of Members.

4. **ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR:**

There being no other matter to be transacted, the meeting terminated with a vote of thanks to the Chair.

Place: Delhi

Date: 26/04/2012



CHAIRMAN

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