#### MINUTE BOOK



MINUTES OF THE 10/2012-13 MEETING OF THE BOARD OF DIRECTORS OF ENVIROTECH SYSTEMS PRIVATE LIMITED HELD AT REGISTERED OFFICE SITAUTED AT A-29, BLOCK -A, SHAYAM VIHAR, PHASE-I, NEW DELHI-110043 ON TUESDAY 05th, FEBRUARY 2013 AT 11.00 A.M.

### DIRECTORS PRESENT

Mr. Manoj Kumar Gupta

Director

Mrs. Sindhu Gupta

Director

#### 1. CHAIRPERSON

Mr. Manoj Kumar Gupta presided as Chairperson of the Meeting. He thanked the other Director present and took the chair.

#### 2. LEAVE OF ABSENCE:

All the directors were present, hence no Leave of absence was sought.

#### 3. QUORUM:

The business before the meeting was taken up after having established that the requisite quorum was present.

## 4. MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting of the members held on December 26<sup>111</sup>. 2012 were confirmed and signed by the Chairman.

### 5. BUSINESS OPERATIONS UPDATE

Directors present discussed the business operations in detailed. The Chairperson expressed his satisfaction on the present working of the company.

# 6. ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR:

There being no other matter to be transacted, the meeting terminated with a vote of thanks to the Chair.

Place: Delhi

Date: 22 03 2013

CHAIRMAN

CHAIRMAN'S

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CHAIRMAN'S INITIALS

