

MINUTES OF THE 07/2021-22 MEETING OF THE BOARD OF DIRECTORS OF ENVIROTECH SYSTEMS PRIVATE LIMITED HELD ON MONDAY, 16TH AUGUST, 2021 TO BE COMMENCED AT 11.00 A.M AT THE REGISTERED OFFICE OF THE COMPANY AT OFFICE NO. A-29, BLOCK-A, SHYAM VIHAR PHASE-I, NEW DELHI-110043.

1. **DIRECTOR'S PRESENT:**

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| 1. Mr. Manoj Kumar Gupta | Director |
| 2. Mrs. Sindhu Gupta | Director |

2. **CHAIRMAN:**

Mr. Manoj Kumar Gupta, was elected as Chairman of the meeting and took the Chair and welcomed all the Directors present.

3. **LEAVE OF ABSENCE:**

No Leave of absence was taken note of.

4. **QUORUM:**

The business before the meeting was taken up after having established that the requisite quorum was present.

5. **MINUTES OF THE PREVIOUS MEETING:**

The minutes of the previous meeting of the members held on 09TH August 2021 were confirmed and signed by the Chairman.

6. **AMENDMENT OF THE CAPITAL CLAUSE OF THE MEMORANDUM OF ASSOCIATION:**

The Chairman informed the board that pursuant to the provisions of Section 61 and all other applicable provisions, if any, of the Companies Act, 2013, read with the relevant Rules thereof (including any Statutory modification(s) or re-enactment(s) thereof for the time being in force), the Authorized Share Capital of the Company be and is hereby increased from Rs. 50,00,000.00 (Rupees Fifty Lacs Only) divided into 5,00,000 (Five Lacs) Equity Shares of Rs. 10.00 (Rupees Ten) each to Rs. 5,00,00,000/- (Rupees Five Crores Only) divided into 50,00,000 (Fifty Lacs) Equity Shares of Rs. 10.00 (Rupees Ten) each by creation of further 45,00,000 (Forty Five Lacs) Equity Shares of Rs. 10.00 (Rupees Ten) each ranking pari passu with the existing Equity Shares of the Company subject to the approval of shareholder:

"RESOLVED THAT pursuant to the provisions of Section 61 and all other applicable provisions, if any, of the Companies Act, 2013, read with the relevant Rules thereof (including any Statutory modification(s) or re-enactment(s) thereof for the time being in force), subject to the approval of member, the Authorized Share Capital of the Company be and is hereby increased from Rs. 50,00,000.00 (Rupees Fifty Lacs Only) divided into 5,00,000 (Five Lacs) Equity Shares of Rs. 10.00 (Rupees Ten) each to Rs. 5,00,00,000/- (Rupees Five Crores Only) divided into 50,00,000 (Fifty Lacs)

CHAIRMAN'S
INITIALS

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Equity Shares of Rs. 10.00 (Rupees Ten) each by creation of further 45,00,000 (Forty Five Lacs) Equity Shares of Rs. 10.00 (Rupees Ten) each ranking pari passu with the existing Equity Shares of the Company."

"RESOLVED FURTHER THAT in compliance with the provisions of Section 13 read with Section 51 and other applicable provisions of the Companies Act, 2013, the existing Capital Clause No V appearing in the Memorandum of Association be and is hereby substituted with the following new clause:

"V.The Authorised Share Capital of the Company is Rs.5,00,00,000.00 (Rs. Five Crores Only) divided into 50,00,000 (Fifty Lacs) Equity Shares of Rs. 10.00 (Rs. Ten Only) each."

"RESOLVED FURTHER THAT either Sh. Manoj Kumar Gupta or Smt. Sindhu Gupta. both Directors of the Company be and are hereby authorized, jointly or severally, to take all actions and do all such acts, deeds, matters and things as may be necessary or desirable in connection with or incidental to give effect to the above resolution

7. TO CONVENE EXTRAORDINARY GENERAL MEETING

The Board was placed that in order to take approval, the members of the Company calling of Extraordinary General Meeting of the Company by notice to consider the approval of the change in authorized capital and capital clause of memorandum of association of company. A draft notice of the Extraordinary General Meeting of the Company was placed before the table. The Board discussed and passed the following resolution:

"RESOLVED THAT the Extra Ordinary General Meeting of the Company to be convened on Monday, 13th September, 2021 at the registered office of the Company at 10.30 am to consider the above proposal.

RESOLVED FURTHER THAT the draft notice of Extra Ordinary Meeting presented before the Board for sending to the shareholders be and is hereby approved under the signatures of Mr. Manoj Kumar Gupta.

8. ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR:

There being no other matter to be transacted, the meeting terminated with a vote of thanks to the Chair.



CHAIRMAN

Place: Delhi
Date: 13/09/2021

CHAIRMAN'S INITIALS

